

## STEP BY STEP INTRUCTIONS FOR REGISTERING YOUR ACCOUNT IN ECOMP

OWCP began using Login.gov to verify the identity of the injured worker instead of Transunion through ECOMP. This process takes about 15 or 20 minutes to complete. Completing it before an injury occurs is highly recommended.

1. Enter ecomp.dol.gov into search engine (google, safari, etc.).
2. Click on register on the right side of the ECOMP page.
3. Enter phone #, email, and choose password twice- Click create account.
4. Check email and follow instructions by clicking on the link-Click OK
5. Sign in with email and password you just created.
6. Choose two-step verification method-click send.
7. Enter code found in email or text message (whichever one you chose) -click verify
8. Scroll to bottom of rules of behavior after reading at your option-click box-click next
9. Click verify with login.gov.
10. Click create an account
11. Enter the email you used above and choose your language-click box and submit
12. Look for an email from login.gov-click confirm email address
13. Create a password 2x-click continue
14. Choose authentication method (face / touch or text/voice message, etc.)-click continue
15. If you chose text/voice message, you will have options-choose text or phone call-click send code
16. Enter code if you chose text/voice message-click submit
17. Choose alternate authentication method (face / touch or text/voice message, etc.) depending on what you chose first.  
(if you chose text/voice message first and don't have face/touch option on your device, you may click skip).
18. Read #1 thru #4 to verify identity-click continue
19. Read next page-click click box and continue
20. Read next page-click continue online
21. Click send link to phone-click on link
22. Choose type of ID (driver's license is preferred)-click continue

23. Read page-click continue
24. Click start verification
25. Click consent
26. Click allow access to camera
27. Take pic of front of driver's license-click submit
28. Take pic of back of driver's license-click submit
29. Position face inside 4 corners and take selfie- click submit
30. Go back to computer
31. Enter social security number-click continue
32. Verify that info entered is correct-click submit
33. Choose email or phone-click send code
34. Enter code-click submit
35. Enter password-click submit
36. Save personal key-click box and continue
37. Click agree and continue
38. Confirm address-click yes

**You should now be on your dashboard and have the ability to view all of your claims.**

**You have successfully created an ECOMP login.**

**In order to access your dashboard in the future, enter the email and password that you just verified with login.gov.**

**An identity-verified claimant may submit an inquiry regarding an unresolved issue in ECOMP or escalate an existing inquiry to the next level. ECOMP also allows an identity-verified claimant to designate a representative for their case file or update their address for all cases. The information you share with OWCP is secure and private. Identity verification completed through Login.gov is valid for five years, at which point you will be required to reverify.**

